



**Halifax Centre Board of Directors - Minutes of Meeting
2 February 2019
SMU, The Atrium, Room AT306 (11:00 AM – 12:30 PM)**

Present: Charles White, Paul Heath, Pat Kelly, Tom Crosman, Paul Gray.

Regrets: Judy Black, Mary Lou Whitehorne, Gregg Dill, John Read.

1. Welcome & Introductions

Charles White welcomed members at 11:16 AM. Quorum had been met.

190202MN-Mot01

It was moved by Paul Gray and seconded by Pat Kelly to approve the February 2, 2019 Board of Directors meeting agenda.

CARRIED.

The Action Lists were reviewed.

a) October 2018

Actions 5 is closed.

b) January 2019

Actions 2, 4, 5, 6, 8, 9, 10, 11 and 13 are closed.

Actions 1, 3, 7, and 12 remain open

190202MN-Mot02

It was moved by Paul Gray and seconded by Patrick Kelly to approve the minutes of the January 5, 2019 Board of Directors meeting.

CARRIED.

ONGOING ITEMS

2. Upcoming Meeting Dates & Guest Speakers

The Board meeting will be in AT217 for March 2. Board meeting times will be 11 AM – 12:30 PM; Members' Meeting will be held 1 PM – 4 PM.

Tim Doucette is speaking today. Mary Lou Whitehorne is giving the March talk. The new national youth Coordinator is coming for the May meeting. That still leaves April free. There was talk of making April a "telescope clinic" meeting.

3. Report from National Representative

Pat Kelly reported the next National Council meeting is scheduled for the coming week.

4. Communications Plan

Both sections of the Communications strategy were pre-circulated. Discussion deferred to March 2, 2019 meeting.

5. Outreach Requests

Paul Heath gave a summary of the recent event at York Redoubt with the young Nationalists Club. He noted that they are having an evening fundraising event next weekend at a golf course in Timberlea and are hoping to have some telescopes available. We are doing an event with Atlantic Photo Supply on Feb. 15.

Saltscapes is a go for Atlantic Photo Supply and we need to contact Allen Sutherland regarding our participation.

190202MN-Act01

Charles While will contact Allen Sutherland to confirm our participation at Saltscapes 2019.

Several Scout groups that he has done events for in the past are hoping to have outreach events this year. The Halifax City library talks may start up again.

6. Update: Status of RASC-HC Website Development

Deferred to March 2, 2019 meeting.

7. Update: SCO Repairs

The new propane stove is working well. The cost to repair the expected break-in attempt is expected to be in the \$1,000 to \$1,500 range as the doors should be upgraded as well as have locking bars on them.

The small gap in cash flow is due to the extra costs associated with the observatory: new heating system (planned), door repairs (unplanned). It was thought that we should check first to see if there would be any legal problem around accepting Gregg's offer. This will be discussed further at the March 2019 meeting when Gregg will be in attendance.

AGM REQUIREMENTS

8. Board of Directors Vacancies

Two possible candidates were identified:

- a) Peter Hurley had submitted a written offer to serve on the Board.
- b) Graham Rose had verbalized at a previous meeting his willingness to serve as a director. However, he would have to renew his membership then wait a year before being eligible to serve on the board due to a by-law requirement.

190202MN-Mot03

It was moved by Paul Gray and seconded by Paul Heath that Peter Hurley be appointed to the board for a term ending Dec. 31, 2019.

CARRIED.

9. Appointment of SCO Manager

Members agreed John MacPhee should be considered as a candidate for SCO Manager, particularly in light of the work he has completed to date regarding the warming room and fixes to vandalized doors. Paul Gray had contacted John regarding his nomination.

190202MN-Mot04

It was moved by Paul Gray and seconded by Paul Heath that John MacPhee be appointed as the manager of the St. Croix Observatory.

CARRIED.

10. Nominations Committee

190202MN-Act02

Paul Gray will check with Chris Young if he is at the meeting today to determine if he is willing to serve on the nominations committee.

UPDATES / REPORTS

11. Bylaw Amendment

No correspondence has been received from Registry of Joint Stock Companies. Discussion deferred to March 2, 2019 meeting.

12. Update: Video Production by Halley Davies (& Dave Chapman)

Dave Chapman requested this be addressed by the Board. A payment of \$300 received from the license agreement for use of the Star Finder use video had been received by Halifax Centre. He requested that a portion of it should go to Halley as she was not paid for the camera work for that video. She did it as a volunteer, and the Centre never expected to make anything from it.

190202MN-Mot05

It was moved by Paul Gray and seconded by Paul Heath that the \$300 received from the license agreement for our video be given to Hallie Davies.
CARRIED.

13. Update: Board of Director (BoD) Reference Manuals

Deferred to March 2, 2019 meeting.

14. Update: Nova East

Members' attention was brought to Agenda Notes #4 regarding Nova East recommendations.

Item 2 (deferred until SCO Manager appointed): Consider purchasing plastic storage boxes for use at SCO for Nova East and all other items currently in boxes. **Rationale:** Ants and moisture problems, especially for those items stored in cardboard boxes.

190202MN-Act03

Paul Gray will pick up two plastic storage boxes for the observatory.

Item 7: Ban GLP use at Nova East except by specifically sanctioned Nova East presentations (e.g., Sky Tour, AAA Certificate program). **Rationale:** The form is daunting for some personnel to complete and there needs to be clarification in the terms of usage by RASC and Transport Canada.

There was a discussion of the use of green laser pointers. It was noted that the current application was designed with laser light shows in mind. It was agreed that use of the mag light modifications developed by Tony Schellinck and used at Halifax Centre events last summer should be used at future Centre events in lieu of laser pointers.

15. Nova Notes

This may have been accidentally left on the agenda after last meetings discussion on dispensing with the printed version of Nova Notes.

16. Photo Release Form & Disclaimer

Charles White had inquired at a previous meeting as to whether the Centre should be asking members and guests attending an event or meeting for their permission to use their photo in any of our publications. Nova East's website and registration form states Nova East should be contacted if they do not want their image in any photos or videos produced for Nova East promotion purposes. Members agreed that a disclaimer should be put on the Centre's website and that a verbal reminder be given at meetings and events. Once text for the disclaimer has been determined, it should go in meeting notices, including Meetup.

17. Social Media & Rebranding

Deferred as we need more people to discuss this.

18. Sales of the Explore the Universe guide

Dave Chapman had suggested stocking EtU Guides to sell to members and guests at meetings. For the first edition, pre-orders were requested, and Dave took care of it until they were sold out. The Centre should get more, but he would like someone else to handle it.

If the Centre acquired some to sell, they could be stored in the library so they could be sold at the meetings.

190202MN-Act04

Paul Gray will check the national web site as there are likely break points in the pricing based on the number ordered.

NEW BUSINESS

19. Archive of BoD Minutes / Melody's request

These could be added to the web site in a fashion similar to the way that Nova Notes is archived.

20. Saltscapes Expo with APS

This was addressed in the discussion regarding the outreach report.

21. Adjournment

190105MN-Mot06

It was moved by Paul Gray to adjourn.

Adjournment at 12:28 PM.

Respectfully Submitted,

Pat Kelly
(on behalf of Judy Black)